# SEQUENCE OF EVENTS

WELCOME/OPENING REMARKS/INVOCATION

SOUND ASSEMBLY

SELECTED MUSICAL PIECES

MARCH-ON OF TROOPS

SOUND OFF

NATIONAL ANTHEM

HONORS TO MAJOR GENERAL LOTT
RUFFLES AND FLOURISHES
13 ROUNDS FROM FIRING BATTERY

RELIEF AND APPOINTMENT

PERSONS TO BE DECORATED, RETIRED, AND ALL COLORS

PASS IN REVIEW

# 1. Organization

- a. Parade Staff
- b. Color Guard
- c. 1 Parade Battalion, 2 Parade Companies, 4 Parade Platoons

# 2. Formation

a. Platoon on line, Company on line, Battalion on line

# 3. <u>H-Hour (-15 min) 1245</u>

- a. The Battalion is formed in the staging area in Battalion and Company column.
  - b. Guidons and colors are at the order.
  - c. The Parade Staff is in position near the reviewing stand.
- d. The Bugler who will sound "assembly" is located in position by the reviewing stand.

#### NARRATOR:

LADIES AND GENTLEMEN, THE RELIEF AND APPOINTMENT WILL COMMENCE IN A FEW MINUTES. WE ASK EVERYONE TO PLEASE BE SEATED, AND HOPE THAT YOU ENJOY TODAY'S PARADE.

### 4. H-Hour (-5 min) 1255

- a. The band is in position, preparing to commence the concert.
- b. The "Bugler" behind reviewing area

## 5. **H-Hour 1300**

# NARRATOR:

GOOD AFTERNOON LADIES AND GENTLEMEN AND HONORED GUESTS. ON BEHALF OF THE COMMANDER, MARINE CORPS MATERIEL COMMAND, ALBANY, MAJOR GENERAL BRADLEY M. LOTT, WE WELCOME YOU TO TODAY'S RELIEF AND APPOINTMENT OF SERGEANTS MAJOR AND THE RETIREMENT OF SERGEANT MAJOR CHARLES TONN, PERFORMED BY MARINES OF HEADQUARTERS BATTALION.

PLEASE RISE FOR THE INVOCATION GIVEN BY THE COMMAND CHAPLAIN, LIEUTENANT COMMANDER ROGER RICHARDS, UNITED STATES NAVY.

#### (INVOCATION IS READ)

NARRATOR: LADIES AND GENTLEMEN PLEASE BE SEATED

#### (PAUSE TO ALLOW EVERYONE TO BE SEATED)

<u>BUGLER</u>: Steps off when narrator says "Please be Seated", to a position centered between the parade pennants and faces the reviewing area, sounds "Assembly", and then smartly returns to an area behind the reviewing stand.

### NARRATOR:

THE MARINE TAKING POSITION IN FRONT OF THE REVIEWING AREA, IS THE DUTY "FIELD MUSIC", WHO WILL SOUND "ASSEMBLY" AS A SIGNAL FOR THE COMPANIES TO ASSEMBLE IN THEIR DESIGNATED PLACE, AND FOR THE COMMENCEMENT OF TODAY'S CONCERT, WHICH WILL BE PERFORMED BY OUR OWN "ALBANY MARINE BAND", UNDER THE UNDER THE COMMAND OF, MASTER GUNNERY SERGEANT MATTHEW FARQUHAR, BAND MASTER, LEAD ON THE MARCH BY THE DRUM MAJOR GUNNERY SERGEANT ROBERT HUFFORD AND THE ENLISTED CONDUCTOR STAFF SERGEANT CHRISTOPHER FLORES.

**BAND**: Once the bugler is off the field, the band plays a drum roll, marches on, forms in concert formation in front of the reviewing area, and performs selected musical pieces. At the conclusion of their concert, the band moves to its position on the right of line, as in a normal parade.

<u>MARRATOR</u>: When the Band starts to move into position on the troop line after the concert (1<sup>st</sup> column left):

ESTABLISHED IN NINETEEN EIGHTY-NINE, THE ALBANY MARINE BAND IS ONE OF ONLY TWELVE BANDS THROUGHOUT THE CORPS, AND IS PROUD TO CALL MARINE CORPS LOGISTICS BASE ALBANY AND THE SURROUNDING COMMUNITY HOME. THIS BAND OF FIFTY MARINES TRAVELS THROUGHOUT THE UNITED STATES AND INTO CANADA, TO FULFILL ITS MISSION OF PROVIDING MUSIC FOR MILITARY CEREMONIES, COMMUNITY CELEBRATIONS, RECRUITING PROGRAMS, AND OFFICIAL EVENTS. THE BAND IS PRIMARILY A CEREMONIAL ENSEMBLE BUT ALSO CONTAINS A MARCHING BAND, JAZZ BAND, WIND ENSEMBLE, BRASS AND WOODWIND QUINTETS, JAZZ COMBO, SHOW BAND, AND A PARTY BAND.

WITH MUSIC AS THEIR PRIMARY MISSION, ALL MARINES IN THE BAND ARE

SELECTED BY AUDITION AND MUST MAINTAIN A HIGH LEVEL OF INSTRUMENTAL PROFICIENCY. ADDITIONALLY, EACH MEMBER OF THE UNIT RECEIVES ONGOING TRAINING IN PREPARATION FOR ASSUMING THEIR ROLLS IN THEIR SECONDARY MISSION: BEARING ARMS IN THE DEFENSE OF OUR NATION.

MARINE BANDS ARE COMPOSED OF MEN AND WOMEN WHO ARE THE PROUD BEARERS OF A HERITAGE DATING BACK TO THE WHISTLING FIFES AND ROLLING DRUMS OF THE FIRST MARINE MUSICIANS IN SEVENTEEN SEVENTY-FIVE. A LONG-STANDING TRADITION OF EXCELLENCE AND SERVICE TO CORPS AND COUNTRY IS THEIR LEGACY, AND IT IS ONE, WHICH THEY WILLINGLY EMBRACE. THESE MUSICAL WARRIORS TRULY ARE THE FEW, THE PROUD, THE MARINES!

<u>COT</u>: When the band has executed its column left after the concert, the COT and staff moves to a position centered between the parade pennants, halts, facing Coffman Hall and waits for the band to get into position on the line of troops. Once in position the COT steps off smartly to his position faces about and commands: "STAFF, FALL IN".

The staff moves smartly to their position, once the staff is in position, the cot faces about towards the line of march.

THE STAFF MOVES SMARTLY TO THEIR POSITION, ONCE THE STAFF IS IN POSITION, THE COT FACES ABOUT TOWARDS THE LINE OF MARCH.

OFFICER	COMMAND	EXECUTION
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COT "TAKE YOUR POST MA'AM"

The ADJ moves (Narrator starts) by the most direct route to position on the line of march. Once in position the ADJ faces down the line of march, and commands:

#### NARRATOR:

NOW TAKING HIS POSITION ON THE TROOP LINE IS, FIRST SERGEANT ANTHONY WADE, THE ADJUTANT FOR TODAY'S PARADE. PRESENT DAY PARADES IN THE MARINE CORPS HAVE THEIR BASIS IN BOTH HISTORY AND TRADITION. THE MASSED FORMATION OF TROOPS ON ONE LONG LINE AT CLOSE INTERVAL MADE POSSIBLE THE MASSING OF FIREPOWER FROM THE MUZZLE LOADED MUSKETS OF YESTERDAY. IN THOSE EARLY DAYS, THE LINE OF BATTLE WAS JUST THAT...A LINE OF TWO OR THREE RANKS, AND LOOKED MUCH LIKE THE PARADE FORMATION YOU WILL SEE THIS EVENING. THE ADJUTANT FORMS THE LINE OF BATTLE.

ADJ "SOUND ATTENTION" The Co CMDRS execute attention,

face their companies, and in

sequence, command:

Band: "Attention"

CO CMDR "COMPANY, ATTENTION The companies execute the

command. the ADJ commands:

(guidon raised)

ADJ "SOUND ADJUTANTS CALL" The band plays "adjutant call".

On the 14<sup>th</sup> beat of the music, the lead Co CMDR will give the

command:

Band: "Adjutant's Call"

CO CMDR "FORWARD, MARCH" The Bn steps off in unison. At

the same time, the COT will give

the staff the command "FWD MARCH". The staff moves to its position on the parade field.

The battalion will continue marching, executing those movements necessary to move the battalion down the line of march.

The color guard will march onto the parade field with the battalion.

CO CMDR	"MARK TIME, MARCH"	As the companies approach their spot, the CO CMDRS will give the command of "MARK TIME, MARCH".
		The companies and platoon will quickly cover and align. Company Commanders halt and face their companies Once the band stops playing, the CO CMDRS will

command.

CO CMDR "COMPANY, HALT" Companies halt in place when the

music has ceased, all movement

ceases.

CO CMDR "LEFT FACE" Companies face to the left. PLT

CMDRS execute left face, and step off to a point centered and in front of their platoon halt

CO CMDRS face about towards reviewing area

\*The adjutant steps off and moves to position centered between the line of march and the COT when Alpha Company executes left face.

ADJ	"DRESS RIGHT"	CO CMDRS execute and about face. They then execute the following commands and movements in sequence:
CO CMDRS	"DRESS RIGHT, DRESS"	Companies execute. On the command of execution "DRESS", will step off to their right as in marching and move to a position 1 pace to the right and even with the PLT GUIDE. The PLT CMDRS will ceremonially check the alignment of the platoon by checking the 1 <sup>st</sup> (1 side step to the left, 1 side step back to center, 1 side step back to center, 1 side step back to center and step off to next squad, 3 paces, halt, right face) and 3 <sup>rd</sup> squad.  March 3 paces past the guide (6 paces from 3 <sup>rd</sup> squad), halts faces to the left. The CO CMDR then commands:
CO CMDR	"READY, FRONT, COVER"	Companies execute, but do not cover. The PLT CMDRS step off on the command "COVER" and return to their position, halt, face the reviewing area. After the last company has executed, the ADJ will command:
ADJ	"PARADE, REST"	The Battalion, except for the ADJ, COT and STAFF executes

Parade Rest. CO CMDRS echo Preparatory command "Parade"

**NOTE:** Company commanders echo all preparatory commands, from the adjutant and commander of troops by looking over their right shoulder.

#### NARRATOR:

THE ADJUTANT WILL NOW COMMAND THE BAND TO "Sound Off" THIS FEATURE IS BELIEVED TO DATE BACK TO THE CRUSADES, WHEN TROOPS HAD VOLUNTEERED FOR THE CRUSADES, AND JUST PRIOR TO EMBARKATION, THEY WERE FORMED ON THE RIGHT OF LINE BETWEEN THE BAND AND OTHER TROOPS PRESENT. AS AN HONOR TO THESE VOLUNTEERS, THE BAND STRUCK THE THREE CHORDS OF OUR PRESENT DAY "SOUND OFF", WHILE THE OTHER TROOPS CHEERED THREE TIMES. TO FURTHER HONOR THE VOLUNTEER CRUSADERS, THE BAND THEN MARCHED OUT FROM THE LINE OF MARCH AND TROOPED UP AND DOWN THE LINE WHILE PLAYING. THE SQUARE FORMATION USED BY THE BAND WITH WHEELING TURNS AND COUNTER MARCHES DATES BACK TO 300 BC WHEN ALEXANDER'S MACEDONIAN PHALANX OF SPEARMEN CONQUERED ALL ENEMIES FROM ANCIENT GREECE TO INDIA.

ADJ "SOUND OFF" The band SOUND OFF. The ADJ, COT

and Staff remains at ATTENTION after the band has returned to its position and stopped playing

the ADJ commands:

BAND "Sound off" and returns to it's original position.

ADJ "BATTALION, ATTENTION" Battalion executes. CO CMDRS

echo Preparatory command

"Company"

#### NARRATOR:

LADIES AND GENTLEMEN PLEASE RISE FOR THE NATIONAL ANTHEM.

ADJ "PRESENT ARMS" Battalion executes. The Color

Guard executes Present Colors.

Adjutant still facing the

Battalion

COT "STAFF, PRESENT ARMS" COT, Staff execute Hand Salute,

Adjutant with Staff

BAND "National Anthem"

NARRATOR: LADIES AND GENTLEMEN PLEASE BE SEATED

ADJ "SIR THE BATTALION IS faces about towards the COT

COT	"TAKE YOUR POST MA'AM"	The ADJ move to position in the
	111112 1001 1001 111 111 1111	staff, halts, and faces the line of troops. Once the ADJ has halted, the COT commands:
COT	"ORDER ARMS"	Battalion executes. The Color Guard executes order CO CMDRS echo Preparatory command "Order"
COT	"BOX THE STAFF"	The ADJ moves the Staff to its new position using the following commands:
ADJ	"STAFF, "LEFT, FACE" "COLUMN RIGHT, MARCH" "COLUMN RIGHT, MARCH" "MARK TIME, MARCH" "STAFF, HALT" "RIGHT, FACE"	
REVO: After the staff is in position, battalion commander takes his position in the reviewing area.		
COT:		Faces about after Staff is boxed to ensure REVO is in position
NARRATOR: PLEASE RISE FOR HONORS TO MAJOR GENERAL LOTT.		
COT	"PRESENT, ARMS"	Faces about, Battalion executes. Faces about.

and salutes

COT "STAFF PRESENT ARMS"

FORMED"

Band "HONORS - 2 Ruffles And Flourishes"

**FIRING BATTERY:** Fire 13 rounds

NARRATOR: LADIES AND GENTLEMEN PLEASE BE SEATED

COT "STAFF ORDER ARMS" When REVO has returned salute

Faces the battalion and commands

COT "ORDER ARMS" Battalion executes, then face

reviewing area

COT "SERGEANTS MAJOR, FRONT On "Center" stand and

AND CENTER, MARCH" "March" take the most direct

route to a position 6 paces and centered on the REVO. New one the left, old on the right.

*"Marines' Hymn"* Band As they march

REVO: "PUBLISH THE ORDERS"

# NARRATOR:

FROM: COMMANDANT OF THE MARINE CORPS TO: SERGEANT MAJOR CHARLES TONN

SUBJ: RELIEF AS MATERIEL COMMAND SERGEANT MAJOR

1. EFFECTIVE 10 JANUARY 2003, YOU WILL STAND RELIEVED OF YOUR PRESENT DUTIES AS THE MATERIEL COMMAND SERGEANT MAJOR ALBANY, GEORGIA SIGNED J.L. JONES GENERAL, COMMANDANT OF THE MARINE CORPS

FROM: COMMANDANT OF THE MARINE CORPS TO: SERGEANT MAJOR CASSIAN PORCHA

SUBJ: APPOINTMENT AS MATERIEL COMMAND SERGEANT MAJOR

1. EFFECTIVE 10 JANUARY 2003, YOU WILL ASSUME THE DUTIES AS THE MATERIEL COMMAND SERGEANT MAJOR ALBANY, GEORGIA AS RELIEF FOR SERGEANT MAJOR CHARLESTONN, SIGNED J.L. JONES, GENERAL, COMMANDANT OF THE MARINE CORPS.

"SIR SGT MAJOR TONN Marches to a position 2 paces Sqt Major: REPORTS AS THE OLD Tonn from REVO, halts, salutes, and

> SGT MAJOR" reports

"YOU ARE RELIEVED" Salutes and commands REVO:

Sgt Major: Terminates salute and takes Tonn

position immediately to the

left of REVO at normal interval

Sqt Major: "SIR SGT MAJOR PORCHA Porcha

REPORTS AS THE NEW

SGT MAJOR"

Marches to a position 2 paces from REVO, halts, salutes, and

reports

REVO: "TAKE YOUR POST" Salutes and commands

Sgt Major: Terminates salute and takes position immediately to the

left of Old Sqt Major at normal

interval

NARRATOR: DELIVER MICROPHONE TO COMMANDER MATCOM

COT "PARADE, REST" Battalion and Color

Guard execute. CO CMDRS echo preparatory command "Parade" The COT then faces the reviewing area

and commands:

COT "STAFF, PARADE, REST" COT and Staff execute

**General Lott's Comments** Returns to seat

Sergeant Major Tonn's remarks

Sergeant Major Porcha's remarks

**NARRATOR:** RETRIEVE MICROPHONE FROM Sgt Major Porcha

COT "STAFF, ATTENTION" Staff execute.

COT "BATTALION, ATTENTION" Battalion executes. CO

CMDRS echo Preparatory command "Company" face about towards reviewing

area

COT "PERSONS TO BE on "CENTER" staff faces to the

DECORATED, right (colors execute Carry RETIRED AND ALL Colors) on MARCH" the Staff steps of and take 10 steps, "CENTER" (pause) halts and faces to the left, the

"MARCH" COT marches to the Colors and

executes an about face.

COT "DETACHMENT Colors and COT march to a

FORWARD MARCH" position 10 paces from reviewing

"DETACHMENT HALT" officer, and commands

Band Begins playing on command of

execution "MARCH"

Adj "LEFT FACE, After Colors have passed

FORWARD MARCH" commands. Staff takes 10 steps

back to original position and halts, faces reviewing area

Sqt Major: When COT halts the colors

Tonn 10 paces from reviewing officer

march to a position centered
between the colors and the COT

Band Stops playing once retiree is

in position

COT "SIR, PERSONS TO BE after retiree is in position,

**DECORATED, RETIRED AND** executes HAND SALUTE, and

ALL COLORS ARE PRESENT" reports

## NARRATOR:

LADIES AND GENTLEMEN PLEASE RISE FOR THE PRESENTATION OF AWARDS.

**NARRATOR:** READ AWARD CITATION

THE PRESIDENT OF THE UNITED STATES TAKES PLEASURE IN PRESENTING THE LEGION OF MERIT TO SERGEANT MAJOR CHARLES TONN UNITED STATES MARINE CORPS

FOR SERVICE AS SET FORTH IN THE FOLLOWING CITATION:

"FOR EXEMPLARY MERITORIOUS CONDUCT IN THE PERFORMANCE OFOUTSTANDING SERVICE AS THE SERGEANT MAJOR, MATERIEL COMMAND, FROM DECEMBER 2001 TO MARCH 2003. THROUGHOUT THIS PERIOD, SERGEANT MAJOR TONN'S PERFORMANCE WAS CHARACTERIZED BY A CONSPICUOUS AND INTENSE SENSE OF DEDICATION WHICH ENHANCED THE OVERALL IMAGE OF MARINECORPS AS A*WHOLE* AND THEMATERIELCOMMAND SPECIFICALLY. SERGEANT MAJOR TONN WAS AN EXEMPLARY SOURCE OF ADVICE AND WISDOM TO JUNIORS AND SENIORS ALIKE. HIS TIRELESS EFFORTS ON BEHALF OF THE MARINES IN HIS CHARGE SERVED AS AN EXAMPLE TO ALL WHO OBSERVED HIM. BECAUSE OF HIS METICULOUS ATTENTION TO DETAIL AND RESOLUTE DETERMINATION, SERGEANT MAJOR TONN PLAYED A MAJOR ROLE IN THE ATTAINMENT OF THE COMMANDER'S STRATEGIC GOALS AND THE HIGH STATE OF MATERIEL READINESS THROUGHOUT THE MARINE CORPS. HIS CONSTANTLY SUPERIOR PERFORMANCE

IS SERVED AS AN ADMIRABLE CULMINATION OF THIRTY YEARS OF FAITHFUL AND DEDICATED SERVICE. BY HIS OUTSTANDING LEADERSHIP, JUDGMENT AND INSPIRING DEVOTION TO DUTY THROUGHOUT, SERGEANT MAJOR TONN UPHELD THE HIGHEST TRADITIONS OF THE MARINE CORPS AND THE UNITED STATES

NAVAL SERVICE."

FOR THE PRESIDENT

J. L. JONES
COMMANDANT OF THE MARINE CORPS

NARRATOR: LADIES AND GENTLEMEN PLEASE BE SEATED.

COT "PARADE, REST" Battalion and Color Guard

execute. CO CMDRS echo

preparatory command "Parade" The

COT then faces the reviewing

area and commands:

COT "STAFF, PARADE, REST" COT, Staff and color guard

execute

## NARRATOR:

### FROM THE PRESIDENT

CERTIFICATE OF APPRECIATION

FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES

SERGEANT MAJOR CHARLES TONN UNITED STATES MARINE CORPS

I EXTEND TO YOU MY PERSONAL THANKS AND THE SINCERE APPRECIATION OF OUR NATION FOR YOUR HONORABLE SERVICE. YOU HELPED TO MAINTAIN THE SECURITY OF THE UNITED STATES OF AMERICA WITH A DEVOTION TO DUTY THAT IS IN KEEPING WITH THE PROUD TRADITION OF OUR ARMED FORCES.

I HONOR YOUR SERVICE AND RESPECT THE COMMITMENT AND LOYALTY YOU DISPLAYED OVER THE YEARS.

MY BEST WISHES TO YOU FOR HAPPINESS AND SUCCESS IN THE FUTURE.

GEORGE W. BUSH COMMANDER IN CHIEF

## FROM THE COMMANDANT OF THE MARINE CORPS

DEAR SERGEANT MAJOR TONN

THE MARINE CORPS HAS BEEN YOUR OCCUPATION AND FAMILY FOR MANY YEARS PAST, AND I AM CERTAIN THE MEMORIES, INTERESTS, AND THE FUTURE OF THE CORPS WILL REMAIN WITH YOU FOREVER. MANY DESIRE TO ATTAIN YOUR ACCOMPLISHED GOALS, BUT FEW CAN COMPARE TO YOU. YOU HAVE CLEARLY DEMONSTRATED THE EXCEPTIONAL LEADERSHIP QUALITIES AND PROFESSIONAL CONTRIBUTIONS WE SEEK OF OUR SENIOR MARINES. WE ARE PROUD, AS YOU MUST BE, OF YOUR SUCCESSFUL CAREER. AS A TEACHER TO YOUNG MARINES, A SOURCE OF WISE COUNSEL, AND AS AN EXAMPLE OF THOSE SOLDIERLY VIRTUES WE SO ADMIRE, YOU HAVE MADE A MARK ON THE CORPS THAT WILL REMAIN LONG AFTER YOU HAVE LEFT OUR ACTIVE RANKS. THERE ARE MANY YOUNG MARINES YOU HAVE INFLUENCED WHO WILL CARRY ON IN THE SAME FINE TRADITION THAT HAS ALWAYS CHARACTERIZED THE UNITED STATES MARINE CORPS.

YOU HAVE MY BEST WISHES FOR GOOD HEALTH AND CONTINUED SUCCESS IN THE YEARS AHEAD.

SEMPER FIDELIS,

J. L. JONES GENERAL, U.S. MARINE CORPS COMMANDANT OF THE MARINE CORPS

# FROM THE SERGEANT MAJOR OF THE MARINE CORPS

DEAR SERGEANT MAJOR TONN

ON BEHALF OF ALL ENLISTED MARINES, PLEASE ALLOW ME TO ADD MY CONGRATULATIONS TO THOSE BEING EXTENDED BY YOUR MANY FRIENDS AND ADMIRERS AS YOU BRING TO AN END YOUR YEARS OF DEDICATED SERVICE TO OUR COUNTRY AND CORPS.

YOUR PATRIOTISM, DEVOTION TO DUTY, AND ESPRIT DE CORPS WILL CONTINUE TO SERVE AS AN EXAMPLE FOR MARINES WHO FOLLOW IN YOUR FOOTSTEPS.

THANK YOU FOR YOUR PROFESSIONALISM AND SUPPORT IN MOLDING OUR CORPS' MARINES OF THE FUTURE. MAY YOU ALWAYS LOOK BACK ON YOUR ACCOMPLISHMENTS WITH GREAT PRIDE.

ONCE A MARINE, ALWAYS A MARINE.

SEMPER FIDELIS, ALFORD L. MCMICHAEL

## CERTIFICATE OF RETIREMENT

FROM THE ARMED FORCES OF THE UNITED STATES OF AMERICA

TO ALL WHO SHALL SEE THESE PRESENTS GREETING: THIS IS TO CERTIFY THAT SERGEANT MAJOR CHARLES TONN HAVING SERVED FAITHFULLY AND HONORABLY WAS RETIRED FROM THE UNITED STATES MARINE CORPS ON THE FIRST DAY OF MARCH TWO THOUSAND AND THREE

J. L. JONES GENERAL, UNITED STATES MARINE CORPS, COMMANDANT OF THE MARINE CORPS

REVO: PRESENTS ALL CERTIFICATES

# NARRATOR:

SERGEANT MAJOR TONN IS ALSO BEING PRESENTED A NATIONAL ENSIGN IN RECOGNITION OF HIS HONEST AND FAITHFUL SERVICE. (PAUSE)

NARRATOR: NOW JOINING SERGEANT MAJOR TONN IS HIS WIFE DINA

WIFE: JOINS SERGEANT MAJOR TONN FOR PRESENTATION OF

CERTIFICATE OF APPRECIATION

NARRATOR: READS CERTIFICATE OF APPRECIATION

UNITED STATES MARINE CORPS

CERTIFICATE OF APPRECIATION

PRESENTED TO DINA TONN ON THE OCCASION OF THE RETIREMENT OF YOUR SPOUSE FROM ACTIVE DUTY. YOU HAVE EARNED THE CORPS APPRECIATION FOR YOUR UNSELFISH, FAITHFUL, AND DEVOTED SERVICE. YOUR UNFAILING SUPPORT AND UNDERSTANDING HELPED MAKE POSSIBLE YOUR SPOUSE'S LASTING CONTRIBUTION TO THE MARINE CORPS MATERIEL COMMAND ALBANY, GEORGIA, AND THE UNITED STATES MARINE CORPS B. M. LOTT, MAJOR GENERAL, UNITED STATES MARINE CORPS COMMANDER, MARINE CORPS MATERIEL COMMAND.

REVO: PRESENTS CERTIFICATE

ESCORT: DELIVER FLOWERS

WIFE: RETURNS TO SEAT

NARRATOR: DELIVER MICROPHONE TO REVO

# General Lott's Comments

Sergeant Major Tonn's remarks		
COT	"STAFF, ATTENTION"	Staff and color guard execute.
COT	"BATTALION, ATTENTION"	Battalion executes. CO CMDRS echo Preparatory command "Company" face about towards reviewing area
COT:	"POST THE COLORS" (pause) "RIGHT FACE FORWARD MARCH"	Staff moves out of the way of the colors (10 Paces, halt, face to the left)
COLORS	execute on COT commands RIGHT FACE" and FORWARD "MARCH'	<pre>CARRY COLORS, (Right FACE) COUNTERMARCH on (Forward MARCH) and return to your post on the troop line</pre>
COT	Commands LEFT FACE, FORWARD MARCH	Staff moves back the 10 steps and halts halt, face to the left) The COT faces the Color guard and waits for them to be at order colors. Then faces about towards reviewing area
Sgt Major: Tonn	"MARCH THE COMMAND IN REVIEW"	The COT salutes the REVO, cuts his salute faces the line of troops and commands:
COT	"PASS IN REVIEW"	Band moves into position on "REVIEW" Color Guard executes Carry Colors
COT	"RIGHT, FACE"	CO CMDRS echo Preparatory command "Right". Co GUIDES execute Carry Guidon. On the command of execution Face, CO CMDRS, Co GUIDES and PLT CMDRS

		step off and return to position in front of their platoon/company. The Color Guard executes a right turn, covering on the platoon in front of them. The COT, seeing all hands and the band is in position commands:
COT		Command executes. CO CMDRS echo Preparatory command "FORWARD, MARCH" The Battalion steps off on the COT's command CO CMDRS echo preparatory command "Forward" The COT, CO CMDRS and PLT CMDRS will give the commands necessary to move the battalion on the line of march through the reviewing area. The COT when 6 paces from the reviewing area will command:
COT	"STAFF, EYES, RIGHT"	The Staff executes eyes right and present sword. After clearing the reviewing area the COT commands:
COT	"READY, FRONT"	The Staff executes ready front and returns to carry sword. The COT will then march the Staff to its new position, halt facing the line of march and commands:
COT	"STAFF, RETURN, SWORDS"	COT and Staff return swords. The COT commands the Staff to Hand Salute and Ready, Two as the Color Guard passes their position. CO CMDRS and PLT CMDRS when 6 paces from the reviewing area command:
CO CMDRS	"EYES, RIGHT"	The CO CMDR, Co GUIDE and the lead PLT CMDRS platoon of the company execute Eyes Right on the CO CMDRS command. The 2d platoon of the company execute on PLT CMDR's command. The Color

Guard executes on the command of the Color Sergeant. After clearing the reviewing area the CO CMDRS and PLT CMDRS command:

CO CMDRS "READY, FRONT"

The CO CMDRS, Co GUIDE and the lead PLT CMDRS platoon of the company execute Ready Front on the CO CMDRS command. The 2d platoon of the company execute on PLT CMDR's command. The Color Guard execute on the command of the Color Sergeant.

# NARRATOR AS EACH COMMANDER PASSES IN REVIEW:

NOW PASSING THE REVIEWING AREA IS THE COMMANDER OF TROOPS SERGEANT MAJOR WALTZ AND HIS STAFF.

NOW PASSING THE REVIEWING AREA IS THE ALBANY BAND, UNDER THE DIRECTION OF MASTER GUNNERY SERGEANT MATHEW R. FARQUHAR BAND MASTER, AND LEAD ON THE MARCH BY THE DRUM MAJOR, GUNNERY SERGEANT ROBERT L. HUFFORD.

NOW PASSING THE REVIEWING AREA IS THE ALPHA COMPANY COMMANDER MASTER SERGEANT GERRADI HENDERON , THE FIRST PLATOON IS LED BY GUNNERY SERGEANT ADRIAN STRZYZ, AND THE SECOND PLATOON IS LED BY GUNNERY SERGEANT ROBIN LAWRENCE.

NOW PASSING THE REVIEWING AREA IS THE MARINE CORPS LOGISTICS BASE COLOR GUARD LEAD BY CORPORAL SEBASTIAN SPINARD

NOW PASSING THE REVIEWING AREA IS THE BRAVO COMPANY COMMANDER MASTER SERGEANT JOHN RICHARD, THE FIRST PLATOON IS LED BY GUNNERY SERGEANT RICHARD WALKER AND THE SECOND PLATOON IS LED BY GUNNERY SERGEANT BARI WILLIAMS.

When the last platoon has passed and the band has concluded playing "Anchors Aweigh" and the "Marines' Hymn", and has marched by the Staff, COT faces the reviewing officer and renders a hand salute.

COT:

faces to the left, towards
The reviewing officer, and
requests "SIR, THIS CONCLUDES
TODAY'S PARADE" waits for revo
to return the salute, faces to

the right and commands, "STAFF, DISMISSED" staff takes one step backwards salutes, cutes and faces about, and steps off.

After the pass in review the battalion will continue down the line of march and return to the parking lot on the northeast side of Coffman Hall.

The band will return to center in front of the reviewing area and play Anchors Aweigh and the Marines' Hymn, Drum Major and Band Officer salute and march the band off the parade field

### NARRATOR:

LADIES AND GENTLEMEN, THIS CONCLUDES OUR CEREMONY. THANK YOU FOR ATTENDING TODAY'S RELIEF AND APPOINTMENT AND THE RETIREMENT OF SERGEANT MAJOR TONN. PLEASE CONGRATULATE OUR RETIREE AND WELCOME THE NEW MATCOM SERGEANT MAJOR. SERGEANT MAJOR TONN CORDIALLY INVITES EVERYONE TO JOIN HIM FOR A RECEPTION AT THE STAFF NONCOMMISSIONED OFFICERS CLUB.